

---

## MINUTES

Meeting:	<b>National Park Authority</b>
Date:	Friday 27 March 2015 at 10.00 am
Venue:	The Board Room, Aldern House, Baslow Road, Bakewell
Chair:	Clr Mrs L C Roberts
Present:	Mr G Nickolds, Mr P Ancell, Mrs F Beatty, Cllr D Birkinshaw, Cllr P Brady, Cllr C Carr, Cllr D Chapman, Cllr G Claff, Cllr A R Favell, Cllr C Furness, Cllr Mrs H Gaddum, Mr Z Hamid, Cllr P Harrison, Cllr Mrs N Hawkins, Cllr Mrs G Heath, Mr R Helliwell, Cllr H Laws, Cllr A McCloy, Ms S McGuire, Cllr C McLaren, Cllr Mrs K Potter, Cllr Mrs N Turner, Cllr Mrs J A Twigg, Cllr S Wattam, Cllr D Williams and Spencer
Apologies for absence:	Cllr D Greenhalgh, Ms S Leckie, Cllr S Marshall-Clarke and Mrs E Sayer

### **73/15 CHAIR'S ANNOUNCEMENTS**

The Chair thanked Geoff Nickolds for all his hard work on behalf of the Authority and support to other members as his appointment as a Secretary of State member was ending on 31 March. Geoff had been deputy Chair of the Authority for the past four years and also been involved with many areas of the Authority's work especially biodiversity and ecology. Geoff has always put the National Park to the forefront of any tasks he had carried out on the Authority's behalf.

A presentation of gifts from Authority members and staff took place and several members spoke thanking Geoff for all he has done.

Geoff responded to thank members and officers and stated he had enjoyed working for the National Park Authority, and that he hoped they would work as a team and be ambitious.

### **74/15 MINUTES OF PREVIOUS MEETING**

The minutes of the last meeting of the National Park Authority held 6 February 2015 were approved as a correct record.

### **75/15 MEMBERS DECLARATIONS OF INTEREST**

There were no declarations of interest.

## **76/15 REPORT OF THE MEMBER APPOINTMENT PROCESS PANEL – APPOINTMENT OF DEPUTY CHAIR OF AUTHORITY, MEMBER REPRESENTATIVE FOR BIODIVERSITY AND COMMITTEE VACANCIES (A.111/JS )**

The Democratic Services Manager confirmed some changes to the original report and clarified some of the points including:

- The appointment principles 1 – 11 (with the exception of principle 2) are principles and are not binding, the Members have the final decision regarding if they think the principles apply
- Principle 2 is a legal requirement as well as a principle so is binding.

Nominations moved and seconded for the position of Deputy Chair of the Authority were:

- Cllr David Chapman
- Cllr Judith Twigg
- Cllr Stuart Wattam

Following a ballot Cllr David Chapman was duly elected as Deputy Chair.

Arrangements for places on the Audit, Resource and Performance Committee and the Planning Committee were clarified and it was agreed to appoint the new Secretary of State Members, Ms P Anderson to the Audit, Resource and Performance Committee and Cllr P Harrison to the Planning Committee

Nominations moved and seconded for the position of Member Representative for Biodiversity were:

- Mr Robert Helliwell
- Ms Penny Anderson

Following a vote Mr Robert Helliwell was appointed.

### **RESOLVED:**

- 1. To appoint Cllr David Chapman as Deputy Chair of the Authority from 1 April 2015 until the Authority's Annual Meeting in July 2015.**
- 2. To confirm that Cllr David Chapman as Deputy Chair of the Authority will also be appointed as a Member of Audit, Resource & Performance Committee, Planning Committee, Urgent Business Items Sub-Committee, Strategic Advisory Group and Budget Monitoring Group from 1 April 2015 until the Authority's Annual Meeting in July 2015.**
- 3. That the new Secretary of State Member, Ms P Anderson, be appointed to Audit, Resource & Performance Committee and Planning Committee from 1 April 2015 until the Authority's Annual Meeting in July 2015, that Cllr Peter Harrison will be appointed to Planning Committee and that the vacant Local Authority Member place on the Audit, Resource & Performance Committee be deleted.**
- 4. To appoint Mr Robert Helliwell as Member Representative for Biodiversity from 1 April 2015 until the Authority's Annual Meeting in July 2015.**

## **77/15 FINANCIAL PLANNING: TIMELINE, MEMBER INVOLVEMENT AND KEY DATES (RMT/RMM)**

The Director of Corporate Resources introduced the item which related to the planning for the financial period 2016/17, 2017/18 and 2018/19. Members were asked to note that the timetable included a Member workshop on 24 July and a special Authority meeting on 18 September.

The report requested three Members to be nominated to work with the Resource Management Team and these were agreed as the Chair and Vice Chair of Audit, Resource and Performance Committee and Ms Emma Sayer.

The recommendations were moved, seconded, voted on and carried.

**RESOLVED:**

1. **The timetable for the financial planning process and the key dates for involving Members were noted.**
2. **The Chair and Vice Chair of Audit, Resource & Performance Committee and Ms Emma Sayer are to be involved in the process.**
3. **That this be an approved duty for Members for the purpose of the payment of travelling and subsistence allowance.**

*Geoff Nickolds left the room at 10.50 and returned at 11.00.*

**78/15 TREASURY MANAGEMENT POLICY STATEMENT AND ANNUAL TREASURY MANAGEMENT AND INVESTMENT STRATEGY (A1327/PN)**

The Head of Finance gave a briefing on the report and explained that it was a statutory requirement to produce the report.

**RESOLVED:**

1. **The Authority approved the Treasury Management Policy Statement as given in Appendix 1 of the report**
2. **The Authority approved the Annual Treasury Management and Investment Strategy as set out in Appendix 2 of the report with specific approval of the Prudential Indicators and borrowing limits (paragraphs 5-13) and the policy on Minimum Revenue Provision (paragraphs 14-15), and adopts the Investment Strategy of North Yorkshire County Council (Appendix 3 of the report).**

The meeting adjourned for a short comfort break at 11.10am and reconvened at 11.15am.

**79/15 REVIEW OF LOCAL DEVELOPMENT SCHEME (BJT/A.6101)**

The Planning Policy Manager presented the report which included updates from previous reports and a programme for the next three year period.

Clarification was requested on the use of the word 'minor' under the request for delegated responsibility, this will equate to factual changes only.

A line will be added to the document to explain that it is a replacement for the Affordable Housing supplementary planning document which was produced in 2003 and which has not been updated since.

A change to recommendation 2 was agreed that it should state the Chair of Planning not the Chair of Authority as stated in the report.

*Councillor Colin McLaren left the meeting at 11.30.*

**RESOLVED:**

1. **Members approved the revised Local Development Scheme and that it will take immediate effect.**
2. **That the Director of Planning in consultation with the Chair of Planning be granted delegated authority to agree future minor technical revisions to the Local Development Scheme to enable it to remain up to date, accurate and relevant.**

#### **80/15 AGREEING THE PROCESS FOR COMPLETING THE DEVELOPMENT MANAGEMENT POLICIES DEVELOPMENT PLAN DOCUMENT (DPD) (BJT/A.6101)**

The report was introduced by Planning Policy Manager and an amended copy of the report had been circulated. Some suggestions were made regarding the wording of the recommendations and clarification was given regarding the re-drawing of the National Park Boundaries, which was a change in the interpretation of the boundaries. It was noted that communication with land owners needed to be clear.

It was agreed that the proposed representation on the working group of members was sufficient but that all Members were welcome to feed into the process. Any feedback from the document presented to the Authority is welcome and should be directed to the Planning Policy Manager. However other relevant Members may be invited to attend working group meetings as necessary according to topics.

*Norma Hawkins left the room at 12.10.*

#### **RESOLVED:**

1. **That Members note the draft policies at Appendix 1 of the report as the basis of further detailed work on the full Development Plan Document and**
2. **Delegated authority is given to the Director of Planning in consultation with a Member working group to complete the full detailed drafting of the Development Management Policies document in readiness for approval at the Authority meeting on 2 October 2015 and**
3. **Members agreed the composition of the Member working group as set out at amended paragraph 19 of the report:**
  - **Chair and Vice Chair of Planning Committee**
  - **Chair of Authority**
  - **Member Representative People and Communities**
  - **Member Representative Cultural Heritage**
  - **Member Representative Biodiversity**
4. **That attendance at the working group meeting should be an approved duty for the purposes of payment of travelling and substance allowance.**

The meeting ended at 12.15 pm